



DIRECTORS GUILD APPLICATION

Associate Membership

MEMBERSHIP REQUIREMENT:

Membership of the Directors Guild Trust is open to all who have an interest in the craft of directing.

APPLICATION FORM:

This form consists of 2 parts: Application & payment form page 1 and 2; and Data Protection notice page 3. If you have any queries or difficulties when completing this form, do not hesitate to contact the Membership Department 020 8871 1660. Please complete both pages clearly in block capitals, and send to **DGGB Membership, Studio 24, Royal Victoria Patriotic Building, John Archer Way, London, SW18 3SX**

ENTITLEMENTS OF MEMBERSHIP

- Regular email newsletters and mailings. These provide insights into the contemporary working practices of British directors; keep you informed of current debates within the industry, our own forthcoming events and workshops and other suitable events;
- A short Members Listing in the Directory - Name, address and contact details if requested;
- Opportunity to participate in Directors Guild seminars and workshops;
- Advice from the Office on wider directing issues;
- Invitations to Guild special events;
- Members access to the Guild website (under development);
- Benefits and discounts available via membership card

ANNUAL SUBSCRIPTION FEE (12 months)

Associate Members	£ 65.00*
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This sum includes £10 for your Directors Guild Trust membership card and the remainder as a Gift Aid donation to the Directors Guild Trust. *You are welcome to pay more if you can afford to do so.

Your membership card will show that you are a member of the Directors Guild Trust. If you wish to become a Professional Member of the Directors Guild of Great Britain CIC Ltd, you will need to have two professional credits as a Director, and a different form. If you would like to apply for Professional Membership, please contact the Guild office.

**PLEASE COMPLETE THESE FORMS, SIGN
AND RETURN WITH YOUR REMITTANCE OR PAYMENT DETAILS TO:**

DGGB Membership · Studio 24 · Royal Victoria Patriotic Building · John Archer Way
London · SW18 3SX

Tel: +44 (0)20 8871 1660 · membership@dgggb.org

**DIRECTORS GUILD OF GREAT BRITAIN
& THE DIRECTORS GUILD TRUST**

Studio 24 · Royal Victoria Patriotic Building
John Archer Way · London · SW18 3SX
Tel: +44 (0)20 8871 1660 Fax: +44 (0)20 8870 3585
Email: info@dgggb.org Internet: www.dgggb.org

DIRECTING ACROSS ALL MEDIA

The Directors Guild of Great Britain CIC Ltd. - Company No. 6674140
Reg. Office: 16B North End Rd, London NW11 7PH
The Directors Guild Trust - Reg. Charity No. 326673



1. PLEASE COMPLETE YOUR PERSONAL CONTACT DETAILS

PROFESSIONAL NAME: _____

NAME OF ORGANISATION (IF APPLICABLE): _____

ADDRESS _____

CITY: _____

COUNTY: _____ **POSTCODE:** _____

COUNTRY: _____ **PHONE NUMBER:** _____

E-MAIL: _____

WEBSITE: _____

PROFESSION: _____

INDICATE TYPE(S) OF MEDIA YOU WORK IN AND/OR ARE INTERESTED IN:

Live Media (Theatre, Radio, Opera etc) Recorded Media (Film, TV etc). You can provide us with additional information on a separate sheet about yourself or your organization/company.

2. DIRECTORY ENTRY

- INCLUDE CONTACT DETAILS IN DIRECTORY (NAME AND ADDRESS)**
PLEASE LIST IF DIFFERENT FROM ABOVE, OR IF YOU WISH TO INCLUDE ONLY PART OF YOUR CONTACT DETAILS (if so please indicate)

3. PLEASE TICK ONE OF THE FOLLOWING METHODS OF PAYMENT

YOUR MEMBERSHIP PAYMENT: £ _____

£65.00, Please refer to current rates; See overleaf for payment instructions

- CREDIT CARD/ DEBIT CARD**
Telephone the office on +44 (0)20 8871 1660 with your name and card details to the office between 2–5pm, Monday to Friday. NB Leaving details on the answer-phone is secure. Return this form to: **DGGB Membership**
- BACS / INTERNET BANKING**
Make your BACS/ Internet Banking payable to the Directors Guild Trust, using the reference format: **DGAS11YourSurname**; Sort Code: **56-00-14**; A/c: **00129518**. Return this form to: **DGGB Membership**
- CHEQUE / POST DATED CHEQUES**
Make your cheque payable to **Directors Guild Trust**.
If you prefer to pay by post-dated cheques, please write your name and total amount you are paying for 2009 on the back of each cheque. Send your cheque(s) together with this form to: **DGGB Membership**
- STANDING ORDER**
Return this form to: **DGGB Membership** and we will send you a Standing Order form
- PAYPAL**
Please make your payment online via www.dggb.org/join.php and return this form to: **DGGB Membership**

4. GIFT AID: PLEASE TICK THIS BOX (IF APPLICABLE)

- I am a UK taxpayer and I wish the Directors Guild Trust (Registered Charity No. 326673) to treat the above amount (less £10 for membership card) and all future donations as GIFT AID.**

We value your membership highly and appreciate if you are on a low income. Gift Aid donations from individuals enable the Directors Guild Trust to claim a further 20p in the pound from the government. If you receive an income on which you pay tax above the Personal or Married Persons Income Tax Allowance then you are able to tick the Gift Aid option. For the Trust to be able to reclaim tax on an individual's donation, you must have paid income tax and / or capital gains tax in the previous tax year at least equal to 20% of your donation (less £10), which is the tax that the Trust can reclaim. You can cancel your Gift Aid declaration any time by notifying us. Please do not tick the Gift Aid box if you are paying on behalf of a company.

5. PLEASE SIGN THIS FORM

SIGNATURE _____ **DATE** __/__/____



DIRECTORS GUILD PROFORMA DATA PROTECTION NOTICE

FINALLY: Please read this PROFORMA DATA PROTECTION NOTICE and sign the form below.

The Directors Guild Trust and the Directors Guild of Great Britain collect and maintains personal and company information in order to carry out their functions as charity/professional organisation, provide membership services and comply with statutory obligations. All personal information is treated with the utmost confidentiality and with appropriate levels of security. The Guild recognizes its responsibility for protecting the privacy of personal and company information. All such information is protected under the Data Protection Act 1998 and all other applicable legislation.

The personal data will be used for a range of activities relating to the running of the Guild including the maintenance of records. All information (updated as appropriate) will be kept throughout membership and, to the extent necessary, for such reasonable period after membership as may be necessary to enable the Guild to maintain contact unless otherwise requested.

Personal data will be available to only our employees and to the public in the limited form (home and/or office or agent) you have stated on your membership form, for the Directory of Members, website search and for requested contact purposes only. We will never pass on your personal data under any other circumstances nor will we sell this information.

From time to time we will use your information for internal marketing and research purposes. This may benefit you by allowing us to negotiate attractive terms and a wide range of additional member benefits, and to contact you with details of any that we feel may be of particular interest. Please understand that if you do not allow us to process information on your behalf this may preclude you from receiving details of any of these additional member benefits and offers in the future. We may also use aggregated and fully anonymized data; this is of use to the Guild and to external parties for research purposes.

Under the Data Protection Act 1998 you have the right to ask for a copy of your information (for which a small fee may be charged) and to request correction of any incorrect information held. Failure to update incorrect information may result in being used as outlined above, for which the Guild cannot hold any responsibility.

This notice may be amended from time to time and will be published with all membership forms and on the Guild website. Any questions or comments about our administration of data may be sent by email to info@dggg.org.

I AGREE TO ALLOW THE GUILD TO USE MY PERSONAL DATA AS OUTLINED

Please sign here _____

Please print your name here: _____

If applicable: on behalf of (establishment) _____

Date: _____

**WE CAN ONLY PROCESS YOUR APPLICATION IF YOU SEND US FULLY COMPLETED FORMS. PLEASE MAKE SURE YOU HAVE COMPLETED ALL SECTIONS:
PART 1 (PAGE 1 AND 2) AND PART 2 (PAGE 3)**